

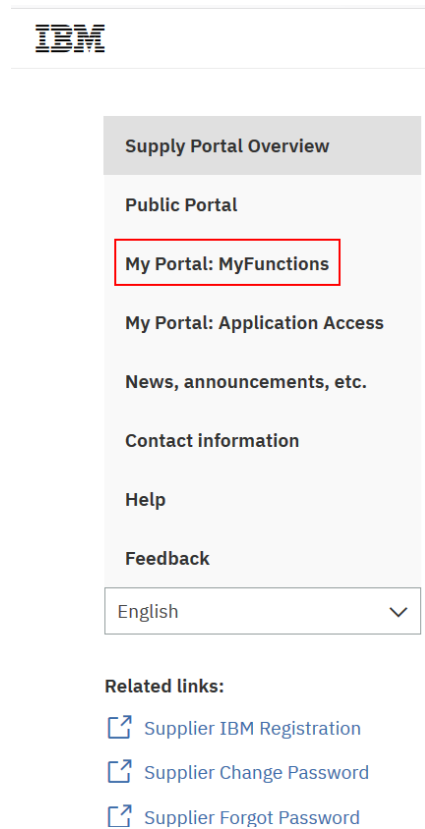
How to check the access:

1. Login to the supply portal application using below link:

Internal users: <https://portal-internal.w3.ibm.mybluemix.net/portal/>

External Users (IBM business partners): <http://portal-external.mybluemix.net/>

2. Click on My Portal My function link in the left navigation bar highlighted below.



3. Click on Report Generation module.



4. Write the supplier's id in the text box and click on UAA report.

- The report will be generated showing all the application accesses the user have. For example below screen shows that the user is having WOI application's access and have 444 role in that application.

My Portal: My Functions

Report generation: Create UAA report

1 Record(s)

Authorized applications for: Nalini, nalinigupta_25@yahoo.com Company: IBM, 9000000001					
Application ID	Application name	Sub_application ID	Sub_application name	Application role	Application type
WOI1	Web Order and Invoice	WOI1	Web Order and Invoice	444	Enrollable

[Return to : report generation](#)

Please note that in case there is nothing displayed in this report that means the user donot have any application's access in Supply Portal.

In that case you also check If the id is registered at IBM or not using CUI report.

In case no data comes in CUI report the id is not registered at IBM and please follow the ID registration document. Else if CUI report is showing the data for the id then that user needs to raise the new user app enrolment request in Supply Portal, for which the user can refer how to raise New user WOI request Doc.