

IBM Community Engagement Giving & Volunteerism

IBM Community Engagement Data Privacy Policy

IBM Employee Program Participants

Portal Access

IBM has engaged a third-party supplier, Benevity, Inc., to provide employees with a volunteering and giving platform, known as the IBM Community Engagement Portal. IBM shares with Benevity the following personal information (PI) from your HR profile: name, talent ID, worker ID, work email, department name, employee type, site name, work address and country, and if in the US or Canada, employee payroll closing schedule. Benevity will process this PI in order to:

- Authorize your access to the IBM Community Engagement Portal, necessary to provide you with services.
- Personalize opportunities, activities, and communications relevant to your geography to increase the effectiveness of this program.
- Analyze volunteers' use of the portal to prepare aggregate and anonymous reporting for management insight into the relevance of the program, and for further improvement of the program.
- Determine eligibility for possible rewards and grants.

With your use of the portal, Benevity will process personal information that can be considered sensitive (SPI) to provide you with:

- A history of your volunteer event participation.
- A history of your charitable donations made in the portal.
- Donation tax receipt or donation acknowledgement documentation, depending on your country.

IBM may share the personal information collected with IBM subsidiaries and third parties globally. More information on how we handle and use your PI can be found in the <u>IBM Internal Privacy</u> <u>Statement</u>.

To discontinue use of the IBM Community Engagement Portal or to request a copy of your data, please email <u>engagement@ibm.com</u>. If you choose to discontinue use of the portal, your account at the IBM Community Engagement Portal will be closed.

IBM Retiree Program Participants

Portal Access

IBM has engaged a third-party supplier, Benevity, Inc., to provide retirees with a volunteering and giving platform, known as the IBM Community Engagement Portal. IBM collects and processes data in accordance with the <u>IBM Privacy Statement</u> and will use Personal Information (PI) you enter to:

- Authorize your access to the IBM Community Engagement Portal, necessary to provide you with requested services.
- Personalize opportunities, activities, and, if authorized by you, communications relevant to your geography to increase the effectiveness of this program.
- Analyze volunteers' use of the portal to prepare aggregate and anonymous reporting for management insight into the relevance of the program, and for further improvement of the program.
- Determine eligibility for possible rewards and grants.

With your use of the portal, Benevity will process personal information that can be considered sensitive (SPI) to provide you with:

- A history of your volunteer event participation.
- A history of your charitable donations made in the portal.
- Donation tax receipt or donation acknowledgement documentation, depending on your country.

To update your email address or privacy choices, please contact <u>engagement@ibm.com</u>. IBM may share the personal information collected with IBM subsidiaries and third parties globally. To discontinue use of the IBM Community Engagement Portal or to request a copy of your data, please email <u>engagement@ibm.com</u>. If you choose to discontinue use of the portal, your account at the IBM Community Engagement Portal will be closed.

All Program Participants

Volunteer Digital Badges

If authorized by you, IBM will share your name, email address and volunteer hours with Credly to issue you digital badges when you reach volunteer hour milestones. More information on IBM Community Engagement awards and digital badges can be found in the program's <u>Volunteering</u> <u>Badge FAQ</u>.